

SCARSDALE UNION FREE SCHOOL DISTRICT

*THIRD-PARTY AFFIDAVIT/STATEMENT*

FOR PERSONS IN PARENTAL RELATIONSHIP SEEKING TO ENROLL CHILDREN IN SCARSDALE PUBLIC SCHOOLS AND WHO ARE UNABLE TO PRODUCE A DEED, LEASE OR MORTGAGE STATEMENT IN THEIR OWN NAME SHOWING THAT THEY OWN OR LEASE RESIDENTIAL PROPERTY WITHIN THE SCARSDALE UNION FREE SCHOOL DISTRICT.

\*\* N.Y. Educ. Law, §3212[1] – A person in parental relation is defined as a child’s father, or mother, by birth or adoption, his step-father or step-mother, his legally appointed guardian, or his custodian. A person shall be regarded as the custodian of another individual if he has assumed the charge and care of such individual because the parents or legally appointed guardian of such individual have died, are imprisoned, are mentally ill, or have been committed to an institution, or because, they have abandoned or deserted such individual or are living outside the state or their whereabouts are unknown, or have designated the person pursuant to title fifteen-A of article five of the general obligations law as a person in parental relation to the child.

Two forms to show current residency within Scarsdale School District boundaries are required for enrollment in the Scarsdale Public Schools.

The first proof of residency documentation may include:

- Pay stub showing your address
- Income tax form that shows your address
- Utility bill or other bill in your name
- Membership documents based on residency, such as a local library card
- Voter registration card
- Driver’s license, or permit, or non-driver ID
- State or other government issued ID
- Documents from government agencies such as social service agency or the federal Office of Refugee Resettlement

The second form of proof of residency documentation must be an affidavit or statement by a third party. Please see the attached form.

Please be advised that falsification of any information provided will be construed as fraudulent and will result in the pursuit of legal action, including civil and/or criminal remedies, by the Scarsdale Union Free School District. The District also reserves the right to recover tuition from appropriate parties in the event it is ultimately determined that a student is not entitled to attend school on a tuition-free basis in accordance with Board Policy Number 5152.

SCARSDALE UNION FREE SCHOOL DISTRICT

*THIRD-PARTY AFFIDAVIT*

TO BE USED ONLY FOR INVESTIGATIONS OF INDIVIDUALS SEEKING TO ESTABLISH RESIDENCY WITHIN THE DISTRICT WHO CANNOT PRODUCE EITHER:

(A) DEED OR MORTGAGE STATEMENT PROVING THEY RESIDE AT PROPERTY THEY OWN; OR

(B) A LEASE PROVING THEY RESIDE AT PROPERTY THEY RENT WITHIN THE DISTRICT

In the matter of the Investigation of the Residence Status of:

\_\_\_\_\_  
Name(s)

Pursuant to Section 3202 of the Educational Law

STATE OF NEW YORK

**SS.:**

COUNTY OF WESTCHESTER

\_\_\_\_\_, being duly sworn, deposes and says:  
Name of Legal Owner/Tenant

1. I am the owner/tenant or corporate officer of the owner/tenant of residential property within the SCARSDALE UNION FREE SCHOOL DISTRICT, located at \_\_\_\_\_

2. Living with me at the address described above are: \_\_\_\_\_ and the person(s) follows: \_\_\_\_\_  
Name of Parent(s)/Guardian(s)

a. \_\_\_\_\_ Age: \_\_\_\_\_

b. \_\_\_\_\_ Age: \_\_\_\_\_

c. \_\_\_\_\_ Age: \_\_\_\_\_

d. \_\_\_\_\_ Age: \_\_\_\_\_

My relationship to the individuals listed above is \_\_\_\_\_.

3. How long will the above persons be living in your home? \_\_\_\_\_

4. Does the person living with you have a secondary residence? \_\_\_\_\_

5. If the answer to question number 4 is yes, please provide the address of that secondary residence  
\_\_\_\_\_

6. Telephone number where the parent(s)/guardian(s) listed in question number 2 can be reached  
Home: \_\_\_\_\_ Cell: \_\_\_\_\_

*To the best of my knowledge and information, the persons named above reside at the described premises.*

7. The forgoing statements are made by me based on the knowledge that the information I have given will be used by the SCARSDALE UNION FREE SCHOOL DISTRICT in making determinations based on the accuracy of statements.

\_\_\_\_\_  
Signature of Legal Owner/Tenant

Sworn to before me  
This \_\_\_\_\_ day of 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Dr. Thomas Hagerman  
Superintendent of Schools

\_\_\_\_\_  
Date